



RUNNING FOR FBLA STATE OFFICE

SLC 2026

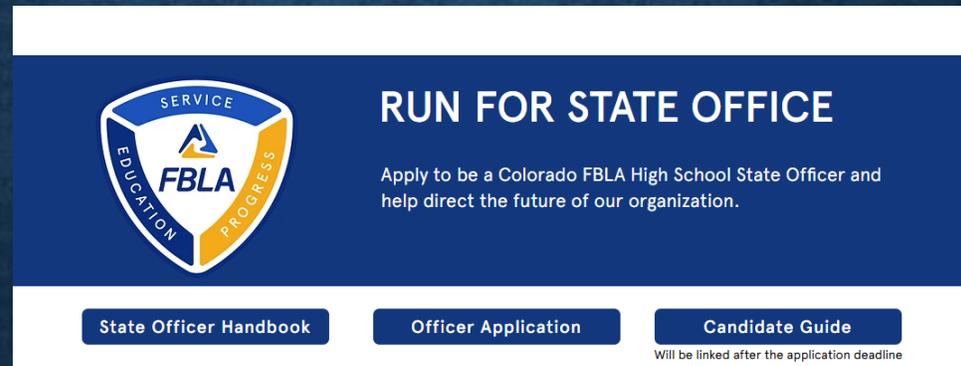


STATE OFFICER HANDBOOK COLORADO FBLA'S WEBSITE

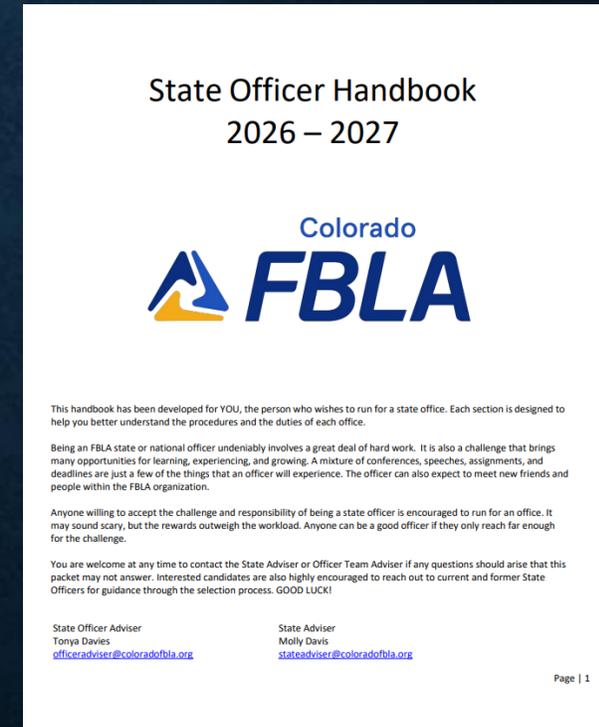
- www.coloradofbla.org
 - Leadership - High School State Officers



The screenshot shows the Colorado FBLA website homepage. At the top left is the Colorado FBLA logo. A navigation menu includes Home, About Us, Events, Leadership, Programs, Resources, and Contact Us. Below the menu is a large blue banner with the text "HIGH SCHOOL STATE OFFICERS" and a photograph of the state officer team. A short paragraph describes their role. At the bottom of the banner are three buttons: "Program of Work", "Request an Officer Visit", and "Run for State Office".



This screenshot shows a section titled "RUN FOR STATE OFFICE". It features the FBLA logo with the words "SERVICE", "EDUCATION", and "PROGRESS" around it. The text says "Apply to be a Colorado FBLA High School State Officer and help direct the future of our organization." Below this are three buttons: "State Officer Handbook", "Officer Application", and "Candidate Guide". A note below the buttons says "Will be linked after the application deadline".



The screenshot shows the cover of the "State Officer Handbook 2026 - 2027". It features the Colorado FBLA logo. Below the title, there is a paragraph of introductory text. At the bottom, it lists the State Officer Advisers: Tonya Davies (officeradviser@coloradofbla.org) and Molly Davis (stateadviser@coloradofbla.org). The page number "Page | 1" is in the bottom right corner.

(31 pages of all the things!)



QUALIFICATIONS

- Taken or enrolled in Colorado CTE approved business course
- 2.5 minimum GPA
- Have completed one year of high school and have one full year remaining
- Have held an s/elected office in local chapter, district chapter, or other CTSO
- Local adviser approval
- Have completed first two levels of BAAs
- Be able to attend ALL mandatory state officer meetings/trainings/events **in their entirety**
 - **Virtual meetings need reliable internet access**

STATE OFFICER DATES

- May 6 - State Officer Meeting (Denver)
- June 8-9 - CTSO State Officer Training (Denver)
- June 10-12 - FBLA State Officer Training (Denver)
- September 8 - FBLA State Officer Meeting (Denver)
- Sept-Oct (TBA) District Officer Training (Virtual)
- Sept-Oct (TBA) - FBLA Fall Leadership Conference (TBD)
- December 3 - FBLA State Officer Meeting (Denver)
- Jan/Feb - FBLA District Leadership Conferences (your DLC)
- March 2 - FBLA State Officer Meeting (Denver)
- March 3 – Middle School State Leadership Conference (Broomfield)
- April 23-27- FBLA State Leadership Conference (Denver/Aurora)
- Throughout Year – Committee Meetings (Virtual)
- August – April – Monthly Membership Meetings (Virtual)



Optional Events:
IFL, NLC, NFLC,
other CTE
events, etc.

STATE OFFICER EXPECTATIONS

- Attend all state officer meetings/trainings **in their entirety (in person/virtual)**
 - Have reliable internet service for virtual
- Assist with communication to Colorado members/advisers
- Complete paperwork, officer reports & travel authorizations in a timely manner
- Work with team in planning State Activities – NLC, DOT, CFLC, DLC, SLC, MMM
- Complete tasks as assigned in the Program of Work
- Complete additional tasks assigned by state adviser and state officer team adviser
- Public relations and networking
- Set FBLA as a priority to other activities
- Meet periodically with local adviser for guidance/advice



CANDIDATE DEADLINES & TIMELINE FOR PRE-CONFERENCE

- **March 16** - Professionally written article of your FBLA story (your success, your leadership, your experience in business education) to [Colorado FBLA Today](#)
 - Articles are normally due 20th of the month prior to publishing.
- **March 16** – Online Application and other application documents/2-minute video submitted
- **March 17**– Release Pre-Conference Simulation Activity
 - Pre-Conference Activity due March 26
- **Between March 17 – March 29** – Candidate virtual interview & Adviser virtual interview
- **March 17 – March 29**– Adviser, Administrator, & Parent Feedback Form



APPLICATION

- Personal information
- Social Media
- One-page resume
- Headshot picture (for social media)
- Offices held/Business Classes taken
- Adviser/Parent(Guardian)/Administrator Information
- Office Preferences
- Article of FBLA Story/Success submitted to CO FBLA Today (March 16 deadline)
- 2-Minute FBLA Video – YouTube Link
- BAA Certificates (Contributor & Leader)
- Candidate Agreement
- Policies/Procedures/Code of Conduct
- Photo Release
- Transcripts (can be unofficial)
- Letter of Rec. from Local Adviser



CANDIDATE PRE-CONFERENCE TASKS

- Simulated State Officer Project (Individual)
 - Assigned March 17 & due March 26
- Candidate virtual interview with Ms. Davies (March 17 – March 29)
- Candidate’s adviser virtual interview with Ms. Davies (March 17 – March 29)
- Review Officer Handbook, Colorado FBLA website, and FBLA website for the State Officer Knowledge Test (Test will take place at SLC)
- State Officer Candidate Networking Opportunities - hangouts after MMM
 - March 16



CANDIDATE TIMELINE @ SLC

- **Thursday, April 2 - @ SLC**

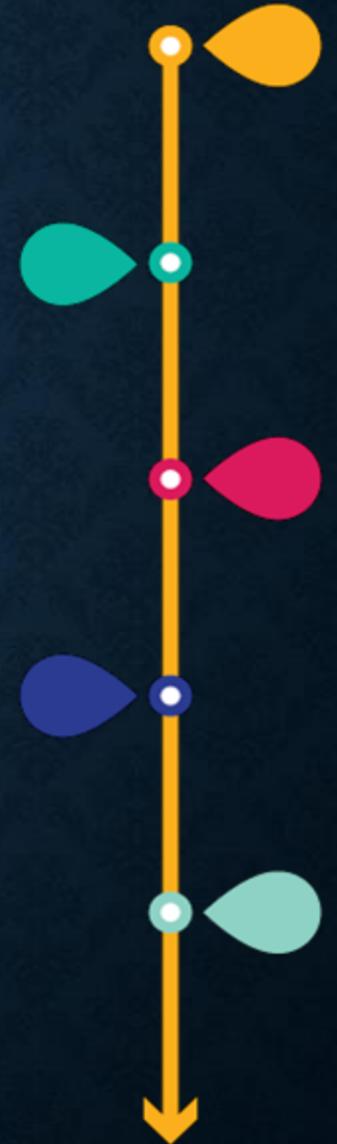
- Interviews with Selection Committee
- Candidate/State Officer Networking
- Production rehearsal observation

- **Friday, April 3 – @ SLC**

- Interviews with Selection Committee
- State Officer Knowledge Test

- **Saturday, April 4 - @ SLC**

- Practice with Production Company
- Installation at Opening



SELECTION COMMITTEE PROCESS

- Reviewed by Selection Committee
 - Application
 - Resume
 - Colorado FBLA Today article
 - YouTube Video – 2-minute speech promoting FBLA (recorded)
 - Activities
 - Pre-Conf Simulated Officer Production Task (assigned March 17)
 - Candidate Interviews @ SLC
- Reviewed by Colorado FBLA Staff
 - Candidate's local adviser virtual interview
 - Adviser, Administrator, Parent Feedback
 - Colorado State Officer Knowledge test (50 questions) @ SLC
 - Social Media Check

Application Materials	Pre-Conference Items	SLC Interviews	State Officer Test
25%	25%	40%	10%



LOCAL ADVISER EXPECTATIONS

- Attend ALL State Officer Meetings
 - May – State Officer Meeting with Local Adviser (Denver)
 - September – State Officer Meeting with Local Adviser (Denver)
 - December – State Officer Meeting with Local Adviser (Denver)
- Help organize transportation for other state officer events
- Meet periodically with your state officer to provide advice/guidance on their roles/responsibilities
 - Check in with their progress of tasks
- Review state officer materials for feedback
 - Reflection in Monthly Officer Report
- Assist with State Events – CFLC/SLC/DLC



Your time commitment will depend on the position of your state officer

For example, if you have a State Officer for the District, you will work with them and the Board Member to host District Leadership Conference

GOOD LUCK!



- **Great deal of hard work**
- **Brings opportunities for learning & growing**
- **Ability to network with others**
- **Rewards outweigh the costs**





FREQUENTLY ASKED QUESTIONS

- What do you cover in the 2-Minute Video?
- Any tips for applying?
- Besides DLC, what do the State Officers for the Districts do?
- What interview questions will be asked?
- Can a candidate still compete in the event they qualified for from districts?

QUESTIONS?

For more information,
email...

Molly Davis
Colorado FBLA State
Adviser

Tonya Davies
Colorado FBLA State
Officer Team Adviser

Any State Officer
(all on Colorado FBLA
website)

President –
Addison



Addison Hoozee
addicosmo21

VP Progress –
Lyndi



Lyndi Huelskamp
lyndihuelskamp

VP Education –
Saahithi



Saahithi Kasa
skasa_4298

VP Service –
Nisha



Nisha
nishfish.05

D1 SO -
Annabelle



D2 SO - Ayan



Ayan Agarwal
theayanagarwal

D3 SO - Lexi



Lexi Zimmerman
lex.zimmy

D4 SO - Alexa



Alexa Rae
alexarkino

D5 SO - Norris



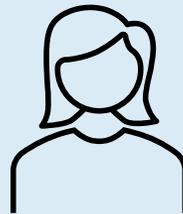
Boris
borisnus

D6 SO - Sylvia



sylvia
sylvia.pado

D9 SO - Aspen



D10 SO - Isabella



Isabella LeBoeuf
isabellall.25

D11 SO – Lynn



lynn yoon
lynn.ahy

D12 SO - Zach



Zachary Gao
zachjiraya