



## FBLA High School Monthly Implementation Guide DECEMBER 2022

### MEMBERSHIP MANAGEMENT

- Sign the [Data Usage Agreement](#).
- Register your members by December 31 for the early bird membership registration deadline.

### CHAMPION CHAPTER

- Review your progress to date and identify your activities for the remainder of the year.
- Submit Service Season Activities by December 31. Submission Form Available November 1.
- Begin CTE Celebration Activities. Submission Form Available January 1.

### CHAPTER ENGAGEMENT

- Share the December issue of *Tomorrow's Business Leader* with students when it is published [here](#).
- Review your chapter's Program of Work; delegate tasks to committees.
- Begin FBLA Week planning by forming a committee to help lead activities. Review the daily themes.

### BUSINESS ACHIEVEMENT AWARDS

- Review the BAA award opportunities and encourage students to complete them.
- Explore the Adviser Hub, where you will find adviser versions of programs including adviser guides. Need help getting started? [Check out the getting started guides found here](#).

### STUDENT CHALLENGES

- Register for the spring [Stock Market Game](#) (Registration Opens January 1), [LifeSmarts Competition](#) (Registration Opens January 30), and [Virtual Business Challenge](#) (Registration Opens January 31).
- Consider taking Service Season to the next level by implementing the Lead4Change curriculum into your classroom! [Click here to learn more about free leadership curriculum](#) that culminates in students designing a service-learning project with a chance to win \$10,000! The deadlines to submit your projects for the challenge are February 10 and May 12, 2023.

### COMPETITIVE EVENTS

- Check with your state FBLA website, communications, and/or adviser to understand your state leadership conference plans as they relate to competitive events.
- Begin prepping for competitive events. Create a timeline/calendar for students.

### PROFESSIONAL DEVELOPMENT

- Log in to the [Leadership Community](#) and post an update about how your FBLA year is going!

*Information is as 10.20.2022. This implementation guide is a non-exhaustive list of activities meant to provide some main highlights that will keep chapters on track for the year. Chapters should refer to the FBLA website ([www.fbla.org](http://www.fbla.org)) and state websites for additional activities, events, and deadlines. Some activities and resources are limited to active, paid members and their advisers.*