**Adviser Monthly Implementation Guide**

**MEMBERSHIP MANAGEMENT**

* Register returning and new members for your chapter at my.FBLA.
* Sign the [***Data Usage Agreement***](https://leadershipcommunity.fbla.org/communities/community-home/digestviewer/viewthread?GroupId=211&MessageKey=0267a249-ce61-4585-bbc3-accd80612cb3&CommunityKey=58f838ed-3aa3-48ad-bed9-d706dbfed27d&tab=digestviewer)
* Share chapter news or an article pitch for a future issue of Tomorrow’s Business Leader. We are particularly interested in stories and article ideas surrounding the topics of community service projects, DEI, and Business Ethics.

[***Submit Chapter News***](https://fblapbl.wufoo.com/forms/ws6d2a1v5v1qy/)

* Register for NFLC
	+ Don’t forget to make housing accommodations!

[***NFLC Details***](https://www.fbla-pbl.org/conferences-and-programs/student-conferences/fbla-fall-conference/)

**CHAMPION CHAPTER**

* Set an action plan to participate in the [Champion Chapter Program](https://leadershipcommunity.fbla.org/viewdocument/re-chapter-challenge-task-2022-202?CommunityKey=893eba3a-e88d-412a-9f05-23d0a43a796f&tab=librarydocuments). (NOTE: You do not need to participate in ALL sections to qualify for Champion Chapter so long as you accumulate 2,000+ by the challenge end date)
	+ Shaping Success – [Begin Shaping Success activities](https://www.fbla-pbl.org/media/2022/09/FBLA-Shaping-Success-One-Pager_2022.pdf)
	Deadline to submit Shaping Success: November 10 Form Available 10/1
	+ Service Season – [Review Service Season activities](https://www.fbla-pbl.org/media/2022/09/FBLA-Service-Season-One-Pager_2022.pdf)

Deadline to submit Service Season: December 31 Form Available 11/11

**RECRUITMENT**

* Create a membership committee to focus on new ways to bring in and retain members
* Share the digital copy of the September issue of [Tomorrow’s Business Leader](https://www.nxtbook.com/fbla/fbla/fbla-tbl-september-22/index.php) with your students

**BUSINESS ACHIEVEMENT AWARDS**

* Get students connected and acclimated with the [FBLA Learning Center](https://learn.fbla-pbl.org/)
* Explore the Classroom Connections for Advisers
[***BAA Adviser Resources***](https://fbla.elevate.commpartners.com/fbla_advisers)

**STUDENT CHALLENGES**

* Register for Virtual Business Challenges [Registration Begins on October 22](https://www.fbla-pbl.org/portfolio-items/knowledge-matters/)
* Register for Stock Market Game [Registration Begins on October 10](https://www.fbla-pbl.org/portfolio-items/stock-market-game/)

**MARCH OF DIMES**

* [Register](https://marchofdimes.zoom.us/webinar/register/WN_XncVH1WhQLyPkka5ot0UAQ) for and attend the October 19 March of Dimes Kickoff Webinar

**COMPETITIVE EVENTS**

* Work with members to identify their [competitive event](https://www.fbla-pbl.org/divisions/fbla/fbla-competitive-events/) focus

**(FBLA High School Division)**

OCTOBER